MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD WEDNESDAY OCTOBER 8, 2025 IN COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 5:30 PM

PRESENT: Mayor Leroy Kunyk
Deputy Mayor Tammy-Lynn Thompson
Loni Leslie, CAO
Earla Wagar, Administrative Assistant

VIRTUALLY PRESENT:

ABSENT: Councillor Paul Miranda

DELEGATIONS: Smoky Lake Community Learning, Mary Lou Doshewnek & Lydia Cielin

GALLERY: None

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:45 pm

1. AGENDA
a. Additions/Changes
2. DELEGATION: Smoky Lake Community Learning Council – 50 Year Anniversary presentation – 5 minutes
3. MINUTES
a. September 10, 2025
4. BUSINESS ARISING FROM MINUTES
5. REPORTS
a. Council
b. Administration
6. BUSINESS:
a.
7. BYLAWS AND POLICIES
a. 611-25 Inter-Municipal Regional Fire Rescue Services Agreement Bylaw – 3 reads please.
8. FINANCIAL

a. **Accounts paid to _September 30, 2025**		**$ 46,200.77**
i.	Computer Cheques (263-265)	$ 6,929.08
ii.	Online Banking (20250908-001 - 003)	$ 9,453.54
iii.	E-Transfers ()	$ 325.50
v.	Auto Withdrawals ()	$ 8,631.60
vi.	September 2025 Payroll	$ 20,861.05

9. CORRESPONDENCE:

RES: 132-025 **Moved by Mayor Kunyk** that the Agenda for the October 8th, 2025 regular Council Meeting be accepted as presented with the addition of Item 6.a Scheduling an Advance Poll for the October 20th Municipal Election. **CARRIED**

2. DELEGATION – Mary Lou Doshewnek and Lydia Cielin, representing the Smoky Lake Learning Council spoke to Council about the programs that the Learning Council offers and to thank the Village of Vilna Council for their years of support and recognition of the 50th year that the program has been operating in Smoky Lake.

Mayor Kunyk thanked the ladies for their time and dedication and indicated the Village's recognition and appreciation for the 50 years that the Smoky Lake Learning Council has dedicated to the Community.

3. MINUTES

a. Regular Council Meeting September 10, 2025

RES: 133-025 **Moved by Deputy Mayor Thompson** that the minutes of the September 10th, 2025 Regular Meeting of Council be accepted as presented. **CARRIED**

4. BUSINESS ARISING FROM MINUTES – None

5. REPORTS

a. <u>Mayor Kunyk</u>

i. ACOPA – AGM – September 13, 2025 - Redwater
- Volunteer training for Citizens on Patrol, keeping communities safe.

ii. Intermunicipal Collaboration Committee – September 22, 2025 - Virtual
- Discussion on shared services
  - FCSS
  - Community Peace Officer
  - Regional Transportation Ec. D Study

- Create working groups to support Drive Happiness, Meals on Wheels, etc.

iii. Physicians & Health Care Professionals Committee – September 24 - Virtual
- Worked on Strategic Plan

iv. Vilna/Bellis Citizens On Patrol
- Presentation by Victim Services
- Fundraising activities
- Seasonal Activities.

v. Evergreen Regional Waste Commission – September 29th – Virtual
- Discussion on soil reclamation,
- Presentation by Sonnevera
  - Waste reduction strategies, recycling program design & evaluation, implementation plans, policy development & analysis, waste audits, public education and consultation, seminars, workshops, professional facilitation.

vi. Friends of the Pool Hall Society – September 30, 2025
- Discussion of regular maintenance activities. Planning of window and roof replacement.

b. Deputy Mayor Thompson

i. **HUB – September 26,025 – Chipman**
- Rural Economic Development Course
- Alberta Hub Skyway Project
  - *Alberta HUB Skyways project to lay the groundwork to develop a drone friendly ecosystem to enable advanced air mobility (AAM) activities such as beyond visual line of sight (BVLOS) drone operations for drone-based delivery of goods, precision agriculture using drones and support infrastructure development for electric aviation.*

c. Administration Report

WATER RESERVOIR

- There has been a delay in construction while the engineers, contractor and subcontractor for concrete work out a way to meet new code requirements. We expect to see an increase in cost of ~$80,000.00. Final cost documentation is not received to date.

PUBLIC WORKS

- Public works are busy winterizing at the campground, washrooms, hydrants etc. and preparing for winter.
- The skid steer developed a tear in a tire and we replaced 2 of 4 tires (rear driving)
- We are working with our waterworks contractor to replace 2 hydrants, some cc valves – one being a large valve (on back order) for the health center.

PROPERTY TAXES

Current Taxes (2025)	$65,7440.01
Prior Years Taxes (2024 and earlier)	$109,615.07
Prior Years Interest (2024 and earlier)	$50,215.84
Total Taxes Owing	**$225,270.92**
***EFT** Payments to complete payment on Current Taxes by Dec 31, 2025*	**($29,092.14)**
Village owned properties, no longer assessing levies, can be sold	**($75,119.58)**
2025 Tax Sale Properties – will either be paid or transferred to Village	**($87,154.98)**
***Total Taxes Owing** (includes credits on some accounts of $2,020.28)*	**$33,904.22**

ADMINISTRATION

- The Intermunicipal Regional Agreement for Regional Fire/Rescue Services has been received and is in your packages.
- Water sampling for lead is required to be taken at 2 locations in the Village each year. 2 samples were taken, and one was under the maximum allowable concentration (MAC) of 5 microns and the other was almost double at 9.46 microns. A letter was sent to the homeowner with all the required information.
- Administrators will meet on October 16, 2025 at 9am to discuss planning and timelines for upcoming regional administrative work.

- The tax recovery auction sale for September 17, 2025 has been postponed to November 6, 2025.
- In November 2025 we will be holding a public engagement session (with Municipal Planning Services) to gather information and feedback for the draft Land Use Bylaw (LUB). A more formal session of a Public Hearing will be held (also with Municipal Planning Services) to complete the new LUB.
- The 2025 Election is coming up. Most of admin time will be preparing for election day. An advance poll will be held at the Lodge on October 14th. Election day is October 20, 2025 and polling will be taken at the Village office from 10am to 8pm.
- NLLS has advised they will be increasing the Library levy by 1.5% for 2026, however they are using 290 residents ($1,609.50) when the last federal number is 263 ($1.459.65)
- The correspondence includes an invitation to the Bonnyville Regional Fire Authority (dispatch center for regional fire and EMS departments (MD Bonnyville – 9 Stations, County of St. Paul, Smoky Lake County).

RES: 134-025 **Moved by Deputy Mayor Thompson** that the reports be accepted as information. **CARRIED**

6. BUSINESS

a. Advance Poll

RES: 135-025 **Moved by Mayor Kunyk** that an Advance Poll for the October 20th, 2025 Municipal Election be scheduled for Tuesday, October 14th, 2025 at the Vilna Seniors Lodge, between the hours of 1:00 p.m. and 7:00 p.m. **CARRIED**

***Mayor Kunyk** declared a recess at 7:03 p.m. resuming at 7:10 p.m*.

7. BYLAWS AND POLICIES

Bylaw #611-25 Inter-Municipal Fire Rescue Services Agreement Bylaw

RES: 136-025 **Moved by Deputy Mayor Thompson** that 1st reading be given to Bylaw #611-25 Inter-Municipal Fire Rescue Services Agreement Bylaw. **CARRIED**

RES: 137-025 **Moved by Mayor Kunyk** that 2nd reading be given to Bylaw #611-25 Inter-Municipal Fire Rescue Services Agreement Bylaw. **CARRIED**

RES: 138-025 **Moved by Deputy Mayor Thompson** that Unanimous consent be given to read Bylaw #611-25 a third time. **CARRIED**

RES: 139-025 **Moved by Deputy Mayor Thompson** that 3rd and final reading be given to Bylaw #611-25 Inter-Municipal Fire Rescue Services Agreement Bylaw. **CARRIED**

8. FINANCIAL

a. **Accounts paid to October 8, 2025** **$46,200.77**

i.	Computer Cheques (263-265)	$ 6,929.08
ii.	Online Banking (908-001 – 003)	$ 9,453.54
iii.	E-Transfers (908-0001)	$ 325.50
iv.	Auto Withdrawals ()	$ 8,631.60
v.	September 2025 Payroll	$ 20,861.05

RES: 140-025 **Moved by Mayor Kunyk** that the accounts paid from September11, 2025 – October 8, 2025, totaling $46,200.77 be approved. **CARRIED**

9. CORRESPONDENCE:

- **a.** Alberta Hub Skyways Project information
- **b.** CUPW Request for Resolution
- **c.** MuniCorr - Thank you letter – re: ACP Grant
- **d.** NLLS – 2026 Levy for budget
- **e.** Bonnyville Regional Fire Authority Invitation for Open House October 7, 2025

RES: 141-025 **Moved by Deputy Mayor Thompson** that the correspondence presented at the October 8th, 2025 Council meeting be accepted for information. **CARRIED**

10. NEXT MEETINGS:

- **a.** October 7, 2025 – Bonnyville Regional Fire Authority Open House
- **b.** October 7 & 8, 2025 – Community Futures Power Up North Conference

c. October 8, 2025 – Regular Council Meeting
d. October 13, 2025 THANKSGIVING – Office Closed
e. October 14, 2025 - Advance Poll – Vilna Lodge
f. October 16, 2025 – Administrators Meeting – SL Council Chambers/Virtual
g. October 16, 2025 – Evergreen RWMC
h. October 17, 2025 – Smoky Lake Foundation
i. **October 20, 2025 – Municipal Elections**
j. **October 27, 2025 – Council Training**
k. October 28, 2025 – Organizational Meeting

RES: 142-025 **Moved by Deputy Mayor Thompson** that the Meeting Schedule be accepted for information.
CARRIED

11. CLOSED SESSION - None

12. ADJOURNMENT

RES. 143-025 **Mayor Kunyk** adjourned the Regular Meeting of Council held October 8th, 2025 at 7:40 pm
CARRIED

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Leroy Kunyk, Mayor

S E A L

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Loni Leslie, CAO